

"AGENTS LETTER HEAD"

Date:

Polo Club I  
MTCC 734  
1055 Bay Street  
Toronto, Ontario

Attention: **PROPERTY MANAGEMENT OFFICE & SECURITY**

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The Owner /Seller of Suite # \_\_\_\_\_ of Polo Club I, 1055 Bay Street has engaged as the listing agent for the sale or lease of this unit:

\_\_\_\_\_

*Agent Name*

\_\_\_\_\_

*Company*

As listing agent, I hereby approve the showing of this unit by the following real estate agent:

**AGENT'S FULL NAME:** \_\_\_\_\_

**REAL ESTATE FIRM:** \_\_\_\_\_

The showing has been arranged for:

**DATE:** \_\_\_\_\_

**TIME:** \_\_\_\_\_

As the Listing Agent, and on behalf of the Owner / Seller, full responsibility is accepted for ensuring that the Security procedures, as provided, have been thoroughly reviewed with the above named agent.

As the Listing Agent, full responsibility is accepted for any infraction of Security procedures for Polo Club I and for consequences thereof arising from the entry to this Condominium and the unit of the Owner.

**Signed**

\_\_\_\_\_

*Listing Agent*

*This letter, once signed by you, is a legal document in our hands and therefore you should exercise all caution when issuing this document to any other agent.*

**FAX YOUR LETTER TO THE AGENT SHOWING THE UNIT AND REQUEST THAT THEY BRING THE LETTER TO SECURITY.**

**PLEASE DO NOT FAX TO THE ON SITE MANAGEMENT OFFICE.**